

**BY ORDER OF THE COMMANDER
AIR MOBILITY COMMAND**



AIR FORCE INSTRUCTION 23-111

AIR MOBILITY COMMAND

Supplement 1

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Supply

**MANAGEMENT OF GOVERNMENT
PROPERTY IN POSSESSION OF THE AIR
FORCE**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 23-111, 1 February 1996 is supplemented as follows: (This supplement does not apply to Air National Guard or United States Air Force Reserve units.)

SUMMARY OF REVISIONS

Clarifies appointment authority for satellite FB/FE contingency accounts and identifies the responsibilities of the AMCRSS personnel and deployed supply personnel managing the readiness spares packages, paragraph **8.1**. Provides procedures for appointment of accountable individuals, paragraph **8.1.1. (Added)**. Clarifies appointment of accountable individuals for satellite FB/FE forward supply location supply accounts and FK/FV munitions accountable supply officer (MASO) accounts, **Attachment 1**. A bar (|) indicates revised material since the last edition.

Section 8C—Command Responsibilities

8.1. HQ AMC/LG delegates appointment authority to the AMC Regional Supply Squadron Commander (AMC RSS/CC) to appoint accountable individuals for supply administrative actions related to satellite FB/FE Base Supply contingency accounts. The AMC RSS/CC will appoint accountable individuals within the AMCRSS to account for the proper processing and maintenance of administrative supply actions when home station readiness spares packages (RSPs) transfer to an established AMC contingency account. Deployed supply personnel, assigned to manage the transferred RSP, are responsible for safeguarding the RSPs and other required assets and the proper computer processing of supply transactions related to the physical handling of property. HQ AMC/LGS will approve the appointment of contingency supply account accountable individuals. Appointed accountable individuals must possess Air Force Specialty Code (AFSC) 21S3/4 for officers and AFSC 2S071/90/00 for fully qualified senior non-commis-

sioned officers. Appointed accountable individuals will follow the policy and procedures set forth in this AFI.

8.1.1. (Added) The Wing/Vice-Wing Commander (or equivalent) appoints accountable individuals for Base Supply FB/FE accounts. Wing/Vice-Wing Commanders may delegate, in writing, this appointment authority to subordinate commanders. The following documentation is required to appoint an accountable individual:

8.1.1.1. (Added) Letter from Appointment Authority appointing the accountable individual.

8.1.1.2. (Added) Certificate of Transfer of Account, approved by appointment authority, as outlined in AFMAN 23-110, Volume One, Part Two, Chap 1, Figure 1-1.

8.1.1.3. (Added) Control Record Data Printout.

8.1.1.4. (Added) Consolidated Inventory Adjustment Document Register (M10).

NOTE: Within 10 days after appointment, the new appointed accountable individual will forward to HQ AMC/LGS, a copy of the Letter of Appointment and Certificate of Transfer.

Attachment 1

Satellite Base Supply (FB-FE). The AMS/CC will appoint a fully qualified senior NCO with AFSC 2S071/90/00 as forward supply location (FSL) chief of supply. when mitigating circumstances exist, submit AFSC and qualification waiver requests to HQ AMC/LGS.

Munitions Supply (FK/FV). Units that can not appoint a fully qualified MASO will submit waiver requests to HQ AMC/LGMJM. For enlisted personnel or civilian equivalent, only one deviation will be approved per MASO. If qualified personnel can not be appointed, the appointing official must either delegate the MASO responsibilities or appoint an officer or officer equivalent to supervise the account. The appointing official must sign the waiver request and ensure it contains a brief statement of pending MASOs AFSC, grade, training, and experience in working with munitions accounts. The MASO will normally be the senior AFSC (2W0X1) individual in the munitions storage area. Notes 1,2, and 3 apply.

JAMES L. LEMONS, Colonel, USAF
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